

Minutes
Board of Public Works
October 3, 2016

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 3rd day of October, 2016 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chairman presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: Lisa Beethe, Jim Condon, Robert Curry, Mike Davison, Don Ensor, Doug Goracke, Tracy Milke, Trevor Mills, and Ann Wickett.

Meeting called to order at 4:07 P.M.

Chairman Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the September 6, 2016 meeting were provided to members via mail. Motion by Campbell, second by Murphy to approve the minutes as received. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Payment of Bills – Motion by Blessing, second by Murphy to approve the payment of bills. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. Some chemical injection tubing was replaced, a check valve in Booster #1 was replaced, Kuhl Trenching replaced some sewer main sections on 10th Street (between Webster and Clay Street), a power supply in the gas building was replaced, replaced a return/waste transmitter at the Water/Wastewater Plant, and diffusers were repaired/replaced at the Water/Wastewater Plant.

Utility Foremen's Report – Doug Goracke provided his report to the board. The 1st & Calhoun Street Paving project is going well. Staff is looking into moving a power pole on the north side of the hospital for their addition project. It may take additional engineering and a contractor to assist with this project. New service was installed for the motorcycle museum. There were some compaction issues with the paving project – city staff removed dirt and then brought it back in for compaction purposes. This saved the City considerable costs in having the contractor do it. Staff is still working on researching a different bucket truck. The City passed the power plant test by OPPD, they have ordered a new dewatering pump for the anaerobic cell, and some patch and asphalt work has been done.

Retirement Plan Revisions – This item was tabled from the last meeting. This is still being worked on by staff. Item remains tabled.

Sewer Bill Adjustment Request for 1433 Broadway – The board spoke with the property owner to determine what had caused the increased water/sewer usage over a period of time. The sewer rate is adjusted each May based on winter usage in January, February, and March. Since usage was high at that time the sewer rate was increased. Some repairs have been made and usage is back to normal amounts, so the board agreed to lower the sewer rate in half at this time, and then wait and look at usage when it is time to make the annual adjustment. If usage stays low then the sewer rate will be adjusted even lower. Motion by Blessing, second by Campbell to reduce the sewer consumption rate from 33 to 17 until rates are adjusted next May. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Water/Electric/Sewer Bill Adjustment Request – Grace Episcopal Church at 392 N. 4th Street – They are requesting an adjustment to lower the minimum bill requirements for water and sewer since they only utilize the facility once a month for services. Discussion. Lynn Campbell will discuss options with them. No action by the board.

Rural Water Rate Schedule – Jim Condon of Olsson Associates was present to discuss the proposed water rate schedule for the Rural Water District. Bob Curry was also present from the district to discuss the proposal. The study shows that the water district uses about 7% of the City's annual water use, but the revenue is only 4% of total revenue. Olsson's is proposing adjustments to the Rural Water Rate Schedule over 5 years to overcome this discrepancy. We are trying to match revenue to actual usage by each user class. The board will consider water rate schedule changes at the November meeting.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. No discussion.

Meeting adjourned at 5:00 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman