

Minutes
Board of Public Works
November 7, 2016

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 7th day of November, 2016 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chairman presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: Algene Andrews, Lisa Beethe, Casey Bohling, Bruce Dalluge, Mike Davison, Doug Goracke, and Ray Kappel.

Meeting called to order at 4:00 P.M.

Chairman Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the October 3, 2016 meeting were provided to members via mail. Motion by Campbell, second by Murphy to approve the minutes as received. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Payment of Bills – Motion by Murphy, second by Blessing to approve the payment of bills. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Water/Wastewater Report. Casey Bohling provided the report to the board. HOA worked on the SCADA computer on Well #1 – they got the problem fixed. Staff calibrated the fluoride pumps, took some influent samples in Burchard, installed a new sampler at the wastewater plant and will use the old one at TSCI.

Utility Foremen’s Report – Doug Goracke provided his report to the board. Fixed the radiator on the old jet truck – still working to sell this truck. Armor coating has been completed for this year – excess rock is being cleaned up. Installed new electrical service at the car wash, shut down service at MBA Poultry to allow some interior maintenance at the plant, installed the new fault locators, and took oil samples on the transformers and substations to send to Olsson Associates. The MBA Paving project is just about complete – a walk thru is scheduled for tomorrow. Some repairs to the old water truck are under way.

City Clerk Report – Lisa Beethe provided the report. Provided an update on the Workers Comp. insurance policy – we were able to retain our policy with Bitco, so we will cancel the policy with Traveler’s – we are saving about \$5,000 by staying with Bitco at this time. Ms. Beethe presented bids on new Computer Network Administration services and new equipment for City Hall. Bids from Kidwell and Blzco Technologies were reviewed. Motion by Campbell, second by Murphy to approve the bids from Kidwell - \$8,400/year for Network Administration and a

maximum amount of \$21,215 for computer equipment purchases. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Retirement Plan Revisions – Ms. Beethe reported that the majority of staff is ready to proceed with Garnett Financial. Mr. Davison indicated that he was working to set up a meeting with Wells Fargo regarding retirement services they provide. Motion by Blessing, second by Campbell to direct staff to listen to presentation from Wells Fargo and then vote to determine what direction the employees want to go, and then allow staff to proceed with paperwork accordingly. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Purchase ISCO Refrigerated Sampler – Motion by Blessing, second by Murphy to approve the purchase of the Sampler for \$6,130.00. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

GIS Mapping Services – Mr. Goracke and Algene Andrews from GIS Workshop presented a proposal for GIS Mapping Services. Motion by Blessing, second by Murphy to approve the contract for \$10,100 for initial setup and annual costs of \$4,000/yr. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Johnson County Hospital Project – Discussed relocating pole(s) due to the addition project and also whether to upgrade the North 2400KV system. Decided that additional information is needed before making a decision on these items. Item was tabled until the next meeting.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. No discussion.

Meeting adjourned at 5:25 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman