

Minutes  
Board of Public Works  
April 4, 2016

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 4th day of April, 2016 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chairman presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: Lisa Beethe, Bruce Dalluge, Mike Davison, Doug Goracke, Tracy Milke, Ray Kappel, and Trevor Mills.

Meeting called to order at 4:00 P.M.

Chairman Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the March 7, 2016 meeting were provided to members via mail. Motion by Blessing, second by Campbell to approve the minutes as received. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Payment of Bills – Motion by Campbell, second by Murphy to approve the payment of bills. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. He indicated that DHHS performed a 3-year sanitary survey inspection. We will have a few minor revisions to some municipal codes to present to the board and council in the near future. Storm water and wastewater permits are being worked on by Olsson Associates. They will be having training for the new jet truck on April 5<sup>th</sup>.

Utility Foremen's Report – Doug Goracke provided his report to the board. Board discussed purchasing line fault locators. Motion by Campbell, second by Murphy to purchase 6 Line Fault Locators at \$400/each. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried. Board considered the purchase of Accounts Receivable accounting software. Motion by Blessing, second by Campbell to purchase the Summit System Accounts Receivable software for as presented. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried. Lisa and Doug updated the board on the need for new computer hardware and some software. They will bring a proposal and estimated costs to the board for review in the near future.

Doug provided updates on work being done on wells #2 and #4 – work should be completed within the next 1-1 ½ months. He provided an update on the bidding process for the downtown water main work. He indicated some immediate work on the #2 feeder is needed. He also indicated that some repairs on some electrical lines will require a power shutdown for some customers. They will notify all customers of the 1-2 hour expected outage. They have completed some valve replacements and UV bulb replacements at the wastewater treatment plant. They will be working on some shoreline stabilization around the ponds. A notice will be in the paper regarding our 5-year NDEQ permit. The electric system & rate study should be completed soon, as well as the water rate study. Briefly discussed well rehab needed over the next few years. Well #2 will need rehab within the next 2 years, #6 will need replaced, and #5 would be next for rehab after that. They will advertise the old jet truck for sale after the new one is up and running. They are looking at options to best dump the new jet truck. They may need to build a dock-type structure to be able to dump it directly into the pond.

Request for Adjustment on Sewer Bill – the request from Dale Hippen (Scalehouse) for a sewer bill adjustment was discussed. Motion by Blessing, second by Murphy to deny the request. Aye: Blessing, Campbell, Murphy. Nay: None. Motion carried.

Unite Private Networks Addendum & Route – Addendum indicates an additional 22 poles will be added to the agreement and a new route will be bored from Hwy 50/136 corner to the school. Motion by Murphy, second by Campbell to approve the addendum and new route. Aye: Blessing, Campbell, Murphy. Nay: None. Motion carried.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. No discussion.

Summer Mowing Arrangements – Jesse Grof has agreed to take on additional mowing duties to include the ballfields and other public properties as needed. Motion by Blessing, second by Campbell to pay the same rate for mowing as last year. Aye: Blessing, Campbell, Murphy. Nay: None. Motion carried.

Design & Estimate on Sign for Utilities Building – Discussion. Motion by Campbell, second by Murphy to purchase stone sign for \$820. Aye: Blessing, Campbell, Murphy. Nay: None. Motion carried. They will determine how it will be set after it is received.

Meeting adjourned at 5:16 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman