

Minutes  
Board of Public Works  
May 2, 2016

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 2nd day of May, 2016 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chairman presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: Lisa Beethe, Jim Condon, Bruce Dalluge, Mike Davison, Doug Goracke, Tracy Milke, Ray Kappel, and Trevor Mills.

Meeting called to order at 4:01 P.M.

Chairman Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the April 4, 2016 regular meeting and April 18, 2016 special meeting were provided to members via mail. Motion by Campbell, second by Murphy to approve the minutes as received. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Payment of Bills – Motion by Blessing, second by Murphy to approve the payment of bills. Aye: Blessing, Campbell, Murphy. Nays: None. Motion carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. He indicated that the main water tower will be worked on the week of May 17<sup>th</sup> – they will be draining the tower in preparation of this work.

Utility Foremen's Report – Doug Goracke provided his report to the board. Jim Condon from Olsson Associates presented some preliminary results for the water study. They will set up meetings with the two industrial users to discuss the findings and then begin preparing the final report to the City. The group discussed selling the old jet truck. This would need to be done with public notice provided. They may want to require a minimum bid. It will be discussed further and placed on the agenda for next month to set a date for the sale. Dan Blessing mentioned that they may have to cut up some new pavement on 6<sup>th</sup> Street to separate some sewer lines. Staff indicated that they have been working on the turbo engine #1 – the City completed some repairs that could be billed to the company that was working on the engine – up to about \$1500. They will continue running the engine to be sure there are no leaks before sending the bill to the company. Staff noted that the City of Auburn did not accept the \$300

donation for rental of the rodding machine. The check was voided. Staff mentioned that they burned the CRP around the well fields about a week ago. Dan Blessing asked about the status of the computer equipment upgrades. Ms. Beethe indicated that Action Technologies has not responded to our request for assistance. Further discussion regarding our dissatisfaction with their service at this time. The Board asked staff to look into other service providers and to bring some options to them at the next meeting.

Estimate for Well #4 VFD Installation – Staff presented the estimate from Sargent Drilling for \$11,520. Staff indicated the original plan was to use of the old VFD off Well #1 – they are compatible, but would require more extensive electrical work to get set up. Upon further discussion the board decided to use the VFD off well #1, therefore no action was taken on the estimate from Sargent Drilling.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. No discussion.

City Clerk Report – Ms. Beethe presented the minutes of the Town Hall meeting on April 7<sup>th</sup>. She then presented an updated Strategic Plan & Action Plans for the top 5 priority projects. Motion by Blessing, second by Campbell to approved the Strategic Plan & Action Plans as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried. Ms. Beethe then presented the updated Capital Improvement Plan for FY 15-16. Motion by Campbell, second by Murphy to approve the updated Capital Improvement Plan for FY 15-16. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Meeting adjourned at 5:04 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman