

Minutes
Board of Public Works
January 2, 2018

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 2nd day of January, 2018 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: 3 staff members, and City Attorney.

Meeting called to order at 4:02 P.M.

Chairman Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the December 4, 2017 meeting were provided to members via mail. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Water/Wastewater Report. Casey Bohling provided the report to the board. The fluoride samples have improved – one of the fluoride pumps has some small leaks that they are looking into repairing. The booster pump beneath the town water towers had a small leak that affected water pressure for about 3 days in northern areas of town. It has been repaired and reinstalled. Have had several calls regarding frozen/burst water pipes. Also trying to keep blower motors running and not freezing up due to the cold temperatures. Casey will be sending out annual water/sewer notices and will include the flyer Dan provided last month on sewer “do’s and don’ts.” Also might include a Digger’s Hotline Brochure if possible.

Utility Foremen’s Report – Mike Davison provided their report to the board. Indicated that staff had done some tree trimming, snow removal, and engine testing with Olsson’s. They are working on a monitoring plan for NDEQ – this will require some annual testing as well as 5-year testing requirements. The 5-year testing would be done with Olsson’s assistance – will consider an agreement for this later. Completed the OPPD testing of the engines – ran two 12-hour shifts during this time. The power outage we had on 12/21/17 was due to a bad switch. They were able to use a spare switch to repair the problem – we will consider purchasing some additional new switches – Mike will get quotes for price and build time and bring it back for consideration next month.

Preliminary Design for 12.5 KV project and altering base bid to include Tecumseh Poultry dedicated feed – Reviewed design documents and discussed cost estimates. Motion by Murphy, second by Blessing to approve adding Alternate #3 (Tec. Poultry dedicated feed) to the Base Bid. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Rebuild of substation breaker with HK Sholtz – Motion by Campbell, second by Murphy to approve rebuilding the breaker. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Purchase of backup booster pump at town towers and review quotes from Gurney – Motion by Blessing, second by Murphy to approve purchase of new pump for \$5,125.00 from Gurney. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Agreement with Olsson Associates for \$8,000 for RICE NESHAP Catalyst Recertification – Motion by Campbell, second by Murphy to approve the agreement. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Health Insurance Renewal – Staff held a meeting with Brad Swiggart from Northwestern Mutual (insurance broker) to review renewal options. Staff agreed to United Healthcare option AUQB – which will be a 3.1% increase overall. Motion by Blessing, second by Campbell to renew with United Healthcare Plan AUQB as recommended by staff. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Power Outage Damage Claim – was withdrawn.

Utility Certificates of Deposit Disposition - Clerk Lisa Beethe reviewed upcoming bank CD maturity notices and plans to move funds to utility capital funds, with some remaining in a bond reserve CD. The board also approved moving some funds from Sewer Checking to Sewer Capital Funds. No action needed.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. Also reviewed the miscellaneous accounts receivable report.

Meeting adjourned at 5:05 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman