

Minutes  
Board of Public Works  
May 1, 2017

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 1st day of May, 2017 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: 4 staff members, City Attorney, and 1 media outlet.

Meeting called to order at 4:01 P.M.

Chair Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the April 3rd meeting were provided to members via mail. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. Casey Bohling passed the Grade III Water Certification. The prison water tower will be out of service this month for interior and exterior painting. The grinder motor at the lift station was replaced. Staff installed and started the UV system and cleaned out a couple of manholes with the vac truck.

Utility Foremen's Report – Doug Goracke provided his report to the board. Ken Fairchild from Olsson Associates visited to view & discuss electrical system infrastructure. Staff worked on some items for Well #4 – it is about ready to restart. Staff installed a switch at the Legion ballfield. The old service was removed from the hospital. Staff worked with Olsson's on some GIS locating this month – we expect a new GIS contract for consideration next month. Expect some armor coating to begin about May 15<sup>th</sup> and some sewer lining work to be done at the end of May. Staff will go look at the used street sweeper this week to see if we are interested in purchasing it. Discussed some potential water line projects on North Old Hwy 50.

Agreement with Olsson Associates for Electrical Engineering Services for 12.47 kV Ring Bus Improvements - \$126,700 – Discussed proposed agreement for engineering services. Agreement contains a base project plus alternative/additional items to be bid separately. Motion by Campbell, second by Murphy to approve the agreement for \$126,700 with Olsson Associates. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Bond Quotes for Electric System Upgrades – reviewed some bond quotes for different dollar amounts and number of years to repay. Just for informational purposes at this time. Decisions on how the electrical projects will be financed will be made once we have bids for the projects. No action taken.

Electric Rate Adjustment of 3% or 4% - Staff recommends consideration of 3-4% rate increase right away in preparation for these electrical infrastructure projects. It has been at least 2 years since the last increase and they feel we need to start collecting additional revenue to pay for the planned upgrades. The City Attorney will bring resolutions proposing a 3% and a 4% increase to the next meeting for Board consideration and action. Effective date will be determined at the next meeting.

Purchase Mosquito Mist Blower – Staff proposed purchasing a mist blower that can be attached to utility vehicles to spray for mosquitos – it can be used for other chemical spraying too. Proposed blower costs about \$5,100. Motion by Campbell, second by Murphy to purchase a mist blower for \$5,100. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. Had some discussion on the report format – will try to add more comments to show status of collections.

Public Comment – no public comment was received.

Meeting adjourned at 4:57 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman