

Minutes  
Board of Public Works  
January 7, 2019

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 7th day of January, 2019 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, Charles Murphy. Absent: None. Others present: 4 staff members, and the City Attorney.

Meeting called to order at 4:02 P.M.

Chair Blessing read the statement of availability of the current copy of the Open Meetings Act.

Minutes of the December 3, 2018 meeting were provided to members. Motion by Campbell, second by Blessing to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried. A bill from WinWater should be allocated to Streets instead of Water Dept. Mike asked staff to check if BPW bills have to be published in the paper. Lisa & Bruce will check on this. Members also requested that future conference attendance requests be place on both BPW & Council agendas, since costs are often split between departments.

Water/Wastewater Report. Tracy Milke provided the report. Had a water main leak near 2<sup>nd</sup> & Sherman – repairs were made. Has some issues with the signal to the wells – HOA assisted with fixing the problem. The ball valve at the water tower quit functioning – staff operated it manually until Sargent was able to repair it. NDEQ did a surprise inspection on January 3<sup>rd</sup> – no big problems were noted.

Utility Foremen's Report – Doug Goracke and Mike Davison provided the report to the board. NDEQ did a surprise inspection at the Power Plant. Reviewed the total number of hours the engines were run last year – have gone over the 100 hour limit (due to running for OPPD) – may influence how soon we have to do RICE testing (from 5 years to 3 years) – we are looking into a exemption that would allow it to stay 5 years. Will be transferring fuel from the old tank to new tank at the Power Plant. Work is being completed on the MBA electrical project, and Black & McDonald will be here to finish their part on that project and to work on clean-up items for the larger ring-bus project. The snow blade has been repaired, the new pickup is here and having liners installed – we will mount the new snow blade once we take delivery of the pickup. Will be working on selling the old bucket truck and possible the old electric & water pickup.

Staff has been doing some street patching, they will pour cement at the water leak site (2<sup>nd</sup> & Sherman) shortly, and will be working on street conditions on 13<sup>th</sup> Street. Doug also mentioned he has been talking with Shayne Huxoll at Olsson regarding parking lot lighting for the new pool – suggests we tie into the current circuit to reduce costs. Also indicated that a street light in Shawnee Ridge is out – City staff will be moving the light across the street to connect to a transformer on that side of the street.

Utility Meter Re-read report – Board reviewed report.

Health Insurance Renewal from United Health Care – Staff reviewed information with all personnel and they do not have any issues with the current policy. We recommend going with the proposed renewal with United Health Care. Motion by Murphy, second by Campbell to accept the renewal proposal (\$20,372.86) from United Health Care. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Resolution #19-1 of the Board of Public Works for the City of Tecumseh, Nebraska, establishing water rates for residential, rural, general, municipal, large general, contract and large rural users; providing user cost additions; providing for late payment additions; providing an effective date; and repealing prior resolutions. No changes are proposed to the water rates. Motion by Campbell, second by Murphy to approve the Resolution as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Setting Large General Service Contract Users Water Rates – No changes are proposed to these users. Motion by Campbell, second by Murphy to approve the rates as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried. The Board discussed the need to determine tap fees & maintenance responsibilities for entities/customers that have access to our water lines, but that are not currently utilizing them. They will discuss this further in the near future.

Resolution #19-2 of the Board of Public Works for the City of Tecumseh, Nebraska, establishing sewer rates for residential, general, large general and municipal users; providing sewer sampling additions; providing interceptor installation additions; providing discharger cost additions; providing for late payment additions; providing an effective date; and repealing prior resolutions. No changes to Residential, General Service, or municipal customers. There are changes to the Large Service User Rates. Motion by Blessing, second by Campbell to approve the rates as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Setting Large General Service Contract Users Sewer Rates – Changes to Tecumseh State Correctional Institute and Tecumseh Poultry were introduced. Motion by Campbell, second by Blessing to approve the rates as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Nemaha NRD Observation Well Request – Reviewed letter of request to install a monitoring well near the municipal well field as part of a groundwater level monitoring project. The Board would like staff to review the request with Olsson and Sargent and discuss it further at the next meeting. Tabled until February meeting.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Meeting adjourned at 5:37 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman