

Minutes  
Board of Public Works

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 7th day of October, 2019 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing Lynn Campbell, and Charles Murphy. Absent: None. Others present: 4 staff members, City Attorney.

Meeting called to order at 4:03 P.M.

Chairperson Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the September 9, 2019 meetings were provided to members. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Blessing, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Water/Wastewater Report. Tracy Milke provided the report. The Prison tower was drained and cleaned. The Webster street valve needs to be replaced. Gardner Denver was here and performed the Annual Maintenance Agreement on the blowers. A solenoid for a pressure valve is not functioning properly in the Gas building. We have ordered one and will replace when we get it. Got it today and we are working on installing.

Johnson was here and did some video work in sewer mains. Mike and Doug have more info. Drained and power washed the moisture tanks in the Gas Building

Utility Foremen's Report – Doug Goracke and Mike Davison - Armor coating is completed. Trimming trees along streets of bus routes, will continue trimming. Working on Inventory. There were several outages, storm related. Had some water pressure issues in town, looking into the cause. Clay Street culvert was repaired, concrete poured.

Consider purchase of pump for stand pipe, \$5,250.00. Motion by Campbell, second by Murphy to approve the purchase of pump. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider purchase of Accuator for Webster Street valve-\$8,000.00 Motion by Murphy, second by Blessing to approve purchase of Accuator. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider changing City Hall Office hours to 7:30-4:00, the office will be open over the noon hour. Current hours are 7:30-4:30 with closed from 12:00-1:00. Motion by Blessing, second by Campbell to approve changes to Office City Hours as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider Gworks proposal to upgrade SimpleCity physical asset management application from the lowest level package to the highest level package. Currently pay \$6,000.00/year, proposed new level cost is \$24,000/year, however they are allowing a \$9,000 discount as we were an Early Adopter, and our annual cost would be \$15,000. The upgrade level would allow for more features, mobile applications, larger data storage and discounts on training and events. Motion by Campbell, second by Blessing. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider Wage Recommendations for 2019-2020. Motion by Blessing, second by Campbell to approve Wages as presented. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider Utility write-off list for 2019. Motion by Blessing, second by Campbell to approve the Write-off list for 2019. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Consider proposed Financial/Investment plan. Motion by Blessing, second by Campbell to proceed with Options 1 & 3, and continue research and study on Option 2. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion carried.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Motion by Blessing to Adjourn. Meeting adjourned at 5:35 p.m.

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Janelle Moran, City Clerk

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Dan Blessing, Chairman