

Minutes  
Board of Public Works  
November 5, 2018

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 5th day of November, 2018 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, Charles Murphy. Absent: None. Others present: 3 staff members, City Attorney, and 1 member of the public.

Meeting called to order at 4:00 P.M.

Chair Blessing read the statement of availability of the current copy of the Open Meetings Act.

Minutes of the October 1, October 10, and October 15, 2018 meetings were provided to members. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Blessing, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Water/Wastewater Report. No Report.

Utility Foremen's Report – Doug Goracke and Mike Davison provided the report to the board.

a. New Bucket Truck

- Staff confirmed the final price for the new bucket truck is \$181,000. They are waiting for some upgrade parts and the strobes, which were back ordered. Delivery is expected by the end of November.

b. Harold K. Scholz Co. – Feeder Circuit estimate of \$45,200 for the Tecumseh Poultry project. Motion by Murphy, second by Campbell to approve the purchase. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

c. Border States quote on voltage meter – Reviewed quote of \$1650.48. Motion by Murphy, second by Campbell to approve the purchase. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

d. Sale of old Bucket Truck – Discussion. Would like to have Bruce prepare the documents to have a sealed bid sale, with a \$15,000 minimum bid requirement, and send out advertisements in January – with a February sale date. Motion by Campbell, second by Murphy to authorize the bid process as described above. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

e. Well #6 final inspection. Staff indicated that the well had its final inspection and was approved. It is now back in service and online.

f. Certificate of Payment Request #4 from Black & McDonald for \$262,520.51. Staff indicated the switchover to the new power lines is complete and the overhead lines and poles will be removed. Staff would like to thank all of residents and businesses that were affected by power outages during the project and the switchover. Everyone was very good to work with and the City appreciates their cooperation. Motion by Campbell, second by Murphy to approve the pay request. Voting Aye: blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Mike also indicated that the new fuel tanks are installed at the power plant. We will be keeping one laydown tank and will transfer fuel between tanks. He also indicated that street armor coating had been done and that staff has some patch mix for additional patching if weather allows. The new pickup delivery is delayed until mid – December.

Shayne Huxoll from Olsson addressed the Board about the company's name change (from Olsson Associates) recently, and assured the Board that while they are growing significantly, they will not lose track of Tecumseh as one of it's oldest customers. We have many projects in process now and some potentially large projects coming up, and they will be ready to serve the community. New staff will be part of the transition, but they will get them up to speed on our community's needs. Discussed some recent concerns with oversight provided on the electrical ring-bus project. Will need to assign new staff at Olsson and at the City to conduct GPS/GIS work.

Utility Meter Re-read report – Board reviewed report.

Advertise for Water/Wastewater position – Casey Bohling has resigned his position – his last day will be 12/12/18. He will be allowed to keep his cell phone number, but will need to return the cell phone to the City. Discussed staffing needs over the next few years – may have some additional retirements coming up that we need to start planning for – some positions require schooling and certifications that take time, so some early planning is necessary. At this time we will only advertise to replace the Water/Wastewater position. Motion by Blessing, second by Campbell to advertise for the Water/Wastewater position. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Meeting adjourned at 6:11 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman