

Minutes
Board of Public Works
December 5, 2016

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 5th day of December, 2016 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Vice-Chair presided until the Chairman arrived and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing (arrived at 4:07p.m.), Lynn Campbell, and Charles Murphy. Absent: None. Others present: Lisa Beethe, Jim Condon, Bruce Dalluge, Mike Davison, Doug Goracke, Ray Kappel, Tracy Milke, and Trevor Mills.

Meeting called to order at 4:01 P.M.

Vice-Chair Campbell read the statement of availability of current copy of the Open Meetings Act.

Minutes of the November 7, 2016 meeting were provided to members via mail. Motion by Murphy, second by Campbell to approve the minutes as received. Aye: Campbell, Murphy. Nays: None. Not Present: Blessing. Motion carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Aye: Campbell, Murphy. Nays: None. Not Present: Blessing. Motion carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. Well #1 had a power issue and damaged the VFD. Sargent replaced the parts, which were under warranty. They are also replacing a rubber check valve too. Our new wastewater permit should be received by the end of December.

Utility Foremen's Report – Doug Goracke provided his report to the board. Electric lines were buried for the hospital addition project. Working on some drainage issues around Tecumseh Poultry. The Electric Study and GIS Work are ongoing with Olsson Associates.

City Clerk Report – Lisa Beethe provided the report. Presented a Resolution to change the date of the January 2017 meeting due to an observed holiday on the regular date. Motion by Campbell, second by Murphy to approve resolution changing January meeting date to January 9, 2017. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

(Tabled) Cost Share with Johnson County Hospital to relocate pole(s) for upcoming addition project – Doug proposed a 50% share of the costs should be paid by the hospital – about \$7,000. Motion by Campbell, second by Murphy to approve 50% cost share of \$7,000 as presented. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

(Tabled) Upgrading North 2400KV system in conjunction with Johnson County Hospital addition project. Board decided to remove this item from the table without action.

Resolution #16-3 of the Board of Public Works for the City of Tecumseh, Nebraska establishing water rates – Bruce introduced the resolution – rates are effective for January usage. Jim Condon from Olsson Associates was present to answer any questions. Notices will be sent to Tecumseh Poultry and Tecumseh State Correctional Institution with their allocation numbers. Motion by Campbell, second by Murphy to approve the resolution setting water rates. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

Water Participation Service Agreement and Permit – Motion by Blessing, second by Campbell to approve the agreement with Tecumseh Poultry as presented. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried. The Base Water Rate for Tecumseh Poultry will be \$26,587/month, starting with January 2017 usage. Motion by Campbell, second by Murphy to approve the base rate as presented. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

Resolution #16-4 of the Board of Public Works for the City of Tecumseh, Nebraska establishing sewer rates – Bruce introduced the resolution – rates are effective for December usage. Motion by Murphy, second by Campbell to approve the resolution as presented. Aye: Blessing, Campbell, Murphy. Motion Carried.

Annual Large General Service User Sewer Rate Adjustment pursuant to Sewer Participation Service Agreement – The Base Sewer Rate for Tecumseh Poultry will be \$42,075.49/month, starting with December usage. Motion by Campbell, second by Blessing to approve the base rate as presented. Aye: Blessing, Campbell, Murphy. Motion Carried.

Purchase of Handheld GPS Unit from Compass Tools – Motion by Campbell, second by Murphy to purchase GPS unit. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

Upgrades to Webster Street clay valve – Staff is reviewing options to replace this valve. Item tabled until the next meeting.

TCW Construction Pay Request #4 - \$229,353.79 for 1st & Calhoun Project – Staff indicated that the final pay request and Certificate of Completion should be received by the January meeting. No action required by Board.

Bid for seeding on 1st & Calhoun Project - \$4,800 from Green Solution – Discussion regarding a bid for hydro-seeding the area around the 1st & Calhoun paving project. The work would be warrantied and would otherwise be difficult for staff to seed due to the steep slopes. This may be deferred until spring.

Health Insurance Renewal from United Healthcare – reviewed renewal information. The only change appears to be a slight increase in pharmacy co-pays. Total increase is about 10.5%. Motion by Blessing, second by Campbell to approve the renewal from United Healthcare as presented. Aye: Blessing, Campbell, Murphy. Nay: None. Motion Carried.

Accounts Receivable Report – The board reviewed the list of delinquent accounts and accounts that have been disconnected or in collections. No discussion.

Meeting adjourned at 4:38 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman