

Minutes
Board of Public Works
February 4, 2019

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 4th day of February, 2019 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, Charles Murphy. Absent: None. Others present: 4 staff members, and the City Attorney.

Meeting called to order at 4:00 P.M.

Chair Blessing read the statement of availability of the current copy of the Open Meetings Act.

Minutes of the January 7, 2019 meeting were provided to members. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Blessing, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Abstained: Blessing abstained from check #28291 for \$512.40 to Blessing Plumbing. Motion Carried.

Water/Wastewater Report. Tracy Milke provided the report. Had a water main leak near Hwy 50/Hwy 136 corner by Lynn Campbells. Had 2 service line leaks – one was the owner's responsibility. Jetted the sewer main south of the Sheriff's office. Will need to look at putting in another manhole or cleanout in this area. Will see if Johnson Service can camera this area to be sure another manhole is not found in the area.

Utility Foremen's Report – Doug Goracke and Mike Davison provided the report to the board. Will be replacing a pole at 4th & Sherman that came down. Worked on an outage on the new electrical circuit. Black & McDonald has finished the Ring Bus project. Tecumseh Poultry will switch over to the new line soon. HK Scholz is working on the regulators on Power Plant engines. Staff will be doing some street patching as weather permits. Steve Schultz will be getting re-certified for spraying chemicals. Staff would like to schedule a special meeting of the Board to consider hiring recommendations for the Water/Wastewater Operator position – will setup for Thursday, Feb. 7th @ 1:00 p.m.

Utility Meter Re-read report – Board reviewed report.

Tabled: Nemaha NRD Observation Well Request – NRD sent a letter of request to install a monitoring well near the municipal well field as part of a groundwater level monitoring project. The Board does not want to allow new monitoring wells that may open up new opportunities for contamination. They are willing to share monitoring data of our current wells (except #5 which does not have electronic monitoring available). Staff will contact the NRD to offer this option. Motion by Blessing, second by Campbell to offer to share monitoring data on current wells, but not to participate with any new monitoring well holes. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Sale of 1989 Ford F700 and 1996 Ford F350 vehicles – Bruce will move forward with selling the 1989 Ford F700 Bucket Truck with the previously approved minimum bid price of \$15,000. He will post the notice of sale and staff can they notify anyone that may be interested. We will not advertise in the newspaper. The 1996 Ford F350 will be sold at the same time. Staff will gather some additional information to determine a possible minimum bid price. Will discuss this further at the special meeting on Thursday.

Lighting options for Veteran’s Memorial – Staff presented some options for the Utility Dept. to assist the project with some lighting options. We can help purchase 2 new lamp posts & fixtures, or try to re-use some old poles we have and retrofit the light fixtures. Would we be interested in donating the lights, labor to install, and cost to run the lights? Will discuss this further at the special meeting on Thursday.

Discussion/Update on Copier – Eakes. The copier at the Utility Shop is very old and worn out. They have a proposal from Eakes to lease a Ricoh MPC305 Copier for \$112.95.mo. for 60 months – including all parts, labor, toner, and service calls. Motion by Campbell, second by Murphy to approve the lease of the new copier. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Meeting adjourned at 5:52 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman