

Minutes  
Board of Public Works  
April 1, 2019

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 1st day of April, 2019 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, Charles Murphy. Absent: None. Others present: 3 staff members, and the City Attorney.

Meeting called to order at 4:01 P.M.

Chairman Blessing read the statement of availability of the current copy of the Open Meetings Act.

Minutes of the March 4, 2019 meeting were provided to members. Motion by Campbell, second by Murphy to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Water/Wastewater Report. Tracy Milke provided the report. Line location requests are picking up, DHHS completed an inspection of the water system and had no findings, quarterly wastewater sampling for Tecumseh Poultry & TSCI were completed, and our new employee Tom Murphy started.

Utility Foremen's Report – Doug Goracke and Mike Davison provided the report to the board. Work on engine #1 at the power plant is complete, state & federal reports on the power plant are being submitted, and staff been filling potholes, but are out of mix again. Second street is in need of repairs – staff got an estimate to overlay the street at \$30,000/block – but an overlay will only last 6-7 years and quality depends on the base under the street. Could cost more if you fixed the base as well. Will discuss the issue with City Council. Replacing a broken pole at Washington Street, hauling rock, poured concrete to close up water leak area, and discussed having Kaleb attend water school with Tom later this year.

Utility Meter Re-read report – Board reviewed report. Staff noted that pits are full of water right now – they will have to pump out the water to be able to read these meters. This may delay readings by a couple of days.

Veteran's Memorial Lighting – tabled from a previous meeting. Staff had researched cost to refurbish the old lights we had from the square versus purchasing new fixtures. We are able to buy new fixtures (no purchase minimums) to match. We will purchase 2 fixtures for about \$10K to donate to the memorial. Motion by Campbell, second by Blessing to purchase 2 light fixtures for about \$10K for the memorial. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Credit/Debit Card Services – Lisa presented agreements from gWorks and Nebraska Interactive to initiate the new debit/credit card services online. gWorks agreement is for \$1,000 one-time setup fee + \$270/yr. in maintenance fees. Nebraska Interactive agreement authorizes them to setup the portal on our website and charge customers listed fees for services. The Board recommends approving the agreements – City Council will take action on the agreements.

Purchase Plasma Cutter – reviewed quote from Mathewson for \$2,375.60. Will be used at the power plant mostly. Motion by Murphy, second by Campbell to approve the purchase. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Meeting adjourned at 5:10 p.m.

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Lisa Beethe, City Clerk

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Dan Blessing, Chairman