

Minutes  
Board of Public Works  
April 6, 2020

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Utilities Conference Room, Council Chambers on the 6th day of April, 2020 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell, and Charles Murphy. Absent: None. Others present: 3 staff members.

Meeting called to order at 4:00 P.M.

Chairperson Blessing read the statement of availability of current copy of the Open Meetings Act.

Minutes of the March 2, 2020 meetings were provided to members. Motion by Murphy, second by Campbell to approve the minutes as received. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Payment of Bills – Motion by Murphy, second by Campbell to approve the payment of bills. Voting Aye: Campbell, Murphy. Abstaining: Blessing. Voting Nay: None. Motion Carried.

Water/Wastewater Report. Tracy Milke provided a written report. Tapped 10” main for water service to house at 5th and Clay across from 5th Street Liquor. We had a communication failure at the well field as well as a loss of power caused by OPPD service. Sargent did the annual well pump testing and maintenance. Completed MBA and TSCI quarterly wastewater samples. Utility personnel pulled the floats and transducer at the Lift station to clean the disposable wipes off them. The Mixer at the Lift Station failed and was pulled by Utility personnel.

Utility Foremen’s Report – Doug Goracke and Mike Davidson gave the report.

Sewer repaired at the pool site.

Sewer repairs ongoing at the Sheriff Office.

Quarterly sewer samples done.

Repairs are needed with the mixer at the Lift Station.

Work will begin soon on the new Electric Service at the Pool site.

Worked on the Heat Exchangers at the Power Plant.

Working on the Air Compressors at the Power Plant.

Sargent in town Monday to do annual well tests.

Water service installed at the Pool site and on move in house on Clay.

Consider removing the \$25.00 Utility Bill penalty cap. Discussion on current 10% penalty applied to each of 3 services, electric, water, sewer, for a maximum penalty of \$75.00. The new accounting system does not have a “cap” feature. Item was tabled to see what capabilities the new accounting software does offer. Motion by Blessing, second by Murphy to table removing

\$25.00 Utility Penalty Cap, and review what capabilities the accounting software has. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Consider shut-off's and penalties to Utility Bill during COVID-19 pandemic. Shut-off's will be suspended for COVID-19 related issues. Resident's will have to put request in writing for suspension of disconnection, and request must be approved. A repayment plan will also need to be considered. Penalties will still be applied to accounts as normal. Motion by Blessing, second by Murphy as to Shut-off's will be suspended for COVID-19 related issues. Resident's will have to put request in writing for suspension of disconnection, and request must be approved. A repayment plan will also need to be considered. Penalties will still be applied to accounts as normal. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Consider Re-build of mixer for \$5,473.00. Motion by Blessing, second by Campbell to re-build mixer for \$5,473.00 Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Consider refunding Utility Deposits in the amount of \$490.00 Motion by Murphy, second by Campbell to approve refunding Utility Deposits in the amount of \$490.00. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried

Meeting adjourned at 5:06 p.m.

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Janelle Moran, City Clerk

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Dan Blessing, Chairman