

Minutes
Board of Public Works
September 4, 2018

The Board of Public Works of the City of Tecumseh, Nebraska met in regular session in the Council Chambers of City Hall on the 4th day of September, 2018 at 4:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same showing the advance time by which such advance publicized notice was given, a statement of how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this meeting. Each member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each member simultaneously with its publicized notice. The Chair presided and the City Clerk recorded the proceedings.

The following members of the Board of Public Works were present: Dan Blessing, Lynn Campbell (arrived at 4:10 p.m.), and Charles Murphy. Absent: None. Others present: Mayor, 4 staff members, City Attorney, and 2 members of the public.

Meeting called to order at 4:01 P.M.

Member Campbell read the statement of availability of current copy of the Open Meetings Act.

Minutes of the August 6, August 13, and August 27, 2018 meetings were provided to members. Motion by Murphy, second by Blessing to approve the minutes as received. Voting Aye: Blessing, Murphy. Voting Nay: None. Not Present: Campbell. Motion Carried.

Payment of Bills – Motion by Blessing, second by Murphy to approve the payment of bills. Voting Aye: Blessing, Murphy. Voting Nay: None. Not Present: Campbell. Motion Carried.

Water/Wastewater Report. Tracy Milke provided the report to the board. Visual inspections of 2 water towers was conducted. Utility Service will be coming to do further inspections/maintenance on the larger town tower next week. Replaced a curb stop on Webster Street, replaced a temperature sensor on the sampler at the discharge/UV area, replaced a plug in Lagoon 3, and performed maintenance on the gas building. A recommendation report will be coming on the Gas Building review.

Utility Foremen's Report – Doug Goracke and Mike Davison provided the report to the board. Had a few service calls over the last couple of weekends. Putting in 4 new services for new homes in Shawnee Ridge Subdivision. The fluorinator at the lift station is currently out of service. Staff is reviewing outstanding projects with HOA. The Well #6 replacement project is moving ahead slowly. The electric infrastructure (ring-bus) project is about 2/3 complete. Had some damage to a transformer that will need to be replaced. The old fuel tanks at the power plant were sold – 3 have been moved, 1 will be emptied and moved out, and a new large tank will be coming soon. Staff indicated that materials for street patchwork and armor coating will be obtained – armor coating should begin in early October.

Utility Meter Re-Read Report – Lisa Beethe presented a spreadsheet listing all re-read requests and the reasons for the re-read request for Board and staff review. Discussion.

NioCorp Developments – Possible water main project & estimated costs. The mining company is interested in tapping into City water supply and piping it to the mine site. May need 500 – 2,000 gallons per minute. Discussed the need to evaluate our water supply capacity and the needs of the community to see if the project is feasible. Olsson’s will work on the study and provide some estimated project costs. Motion by Murphy, second by Campbell to authorize Olsson Associates to begin the water study for the potential NioCorp water project. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried. A contract will be brought back to the Board for review. Additional discussion about financing the project and how they would be charged (via rates or assessment) for the infrastructure and water usage is pending. Scott Honan of NioCorp plans to attend the next meeting on October 1st.

City Clerk Duties and Authorities – Discussed Clerk responsibilities regarding personnel management. No action.

Deputy Clerk Position Recommendations – Discussion. Motion by Blessing, second by Campbell to hire Dina Harris as the Deputy Clerk. Voting Aye: Blessing, Campbell, Murphy. Voting Nay: None. Motion Carried.

Accounts Receivable/Delinquent Accounts Report – The board received the list of delinquent accounts and accounts that have been disconnected or in collections. The board directed staff on shut-offs as needed. Also received the miscellaneous accounts receivable report.

Meeting adjourned at 6:10 p.m.

Lisa Beethe, City Clerk

Dan Blessing, Chairman