

Minutes  
City Council  
February 5, 2018

The City Council of the City of Tecumseh, Nebraska, met in regular session in the Utilities Conference Room at the Utility Shop on the 5th day of February, 2018, at 7:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same being annexed to the minutes of the meeting as Attachment #1, said attachment showing how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this notice, the same having been transmitted to each Council Member simultaneously. The Mayor presided and the City Clerk recorded the proceedings.

**Routine Business**

The following Council Members were present: Travis Goracke, Jesse Grof, Kim Jansen, Tim Kluck (arrived at 7:50 p.m.), Jim Reed, and Lorie Topp (after sworn in). Absent: None. Others present: 2 Staff, City Attorney, 1 member of the media, and 4 guests.

Meeting called to order at 7:00 P.M.

Mayor Montz read a statement of availability of current copy of Open Meeting Act.

Additions or Corrections to Agenda – None

**Regular Agenda**

Mayor's appointment of Lorie Topp to the City Council – Ward 1 – Motion by Reed, second by Grof to accept the appointment as presented. Voting Aye: Goracke, Grof, Jansen, Reed. Voting Nay: None. Not Present: Kluck. Motion Carried.

Oath of Office for Ward #1 Council Member – Mayor Montz gave the Oath of Office to new Council member Lorie Topp.

Johnson County Sheriff Report – Report received.

City of Tecumseh Audit Report from Schulz & Associates, P.C. for the FY ending 9/30/17 – Colt Feighner from Schulz & Associates presented the audit report and reviewed the findings. Motion by Reed, second by Topp to approve the audit report. Voting Aye: Goracke, Grof, Jansen, Reed, Topp. Voting Nay: None. Not Present: Kluck. Motion Carried.

Resolution #2018-6 of the City Council of the City of Tecumseh, Nebraska to approve a Redevelopment Agreement and authorize the City Council of the City of Tecumseh to enter into said agreement and issue tax increment financing indebtedness for the Shawnee Ridge Redevelopment Project. The agreement outlines the terms for the construction of up to 36 new single family home in 4 phases (up to 10 years). Average cost per home is \$175,000, TIF funds will be used for site acquisition. Motion by Reed, second by Jansen to approve the resolution as presented. Voting Aye: Goracke, Grof, Jansen, Reed, Topp. Voting Nay: None. Not Present: Kluck. Motion Carried.

Resolution #2018-3 of the Community Development Agency of the City of Tecumseh, Nebraska to approve Redevelopment Agreement and authorize the Community Development Agency of the City of Tecumseh to enter into said agreement and issue tax increment financing indebtedness for the Shawnee Ridge Redevelopment Project. Motion by Grof, second by Reed to approve the resolution as presented. Voting Aye: Goracke, Grof, Jansen, Reed, Topp. Voting Nay: None. Not Present: Kluck. Motion Carried.

### **Public Hearing**

Public Hearing and comments regarding the City of Tecumseh, NE One-Year and Six-Year Road and Street Improvement Plans.

Hearing opened at 7:46 p.m.

Staff indicated that no changes have occurred from last year's plan. No public comment was received.

Hearing closed at 7:48 p.m.

### **Regular Agenda (continued)**

#### City Clerk Report

- a. Committee Meeting Report - A summary of committee meeting actions was provided in the council packets.
- b. Advertise to fill Deputy Clerk position (effective 5/1/18) – Discussed upcoming retirement of Ann Curry and would like to get position advertised immediately, so that we have a 2-4 week window for training with a new person before Ann retires. Motion by Reed, second by Topp to advertise for the position. Voting Aye: Goracke, Grof, Jansen, Reed, Topp. Voting Nay: None. Abstaining: Kluck. Motion Carried.

#### Street Department Report

- a. Resolution #2018-5 for adoption of long range plan for a one-year and six-year street improvement program for the City of Tecumseh, Nebraska. Motion by Grof, second by Goracke to approve the 1 & 6 Year Street Improvement Plan. Voting Aye: Goracke, Grof, Jansen, Reed, Topp. Voting Nay: None. Abstaining: Kluck. Motion Carried. Doug commented that he thought we should have a street project ready to go in case NDOT would require us to use our highway allocation funds (saved for the Downtown Square Project) prior to that project being ready to start.

Economic Development Report – Doug Goracke gave the report. Indicated that he had 3 business proposals, 2 inquiries for new businesses, and is working on the housing study and comprehensive plan.

Utility Department Report – Doug Goracke gave the report. He indicated they fixed a couple of water leaks by Tecumseh Federal Bank and MBA. They fixed the clarifier at the lift station, completed maintenance on equipment, the board approved the purchase of a VFD drive and pump for the water tower for \$3,175, looking into using a maintenance company at the gas building for the wastewater treatment, made some changes to the Well #6 project (added insulation and discussing a change to a tractor drive), approved changes the REDLG loan terms, took no action on making donations to memorial funds, and approved the purchase of a new tie breaker for the power plant for \$26,700.

Parks Department Report – Lisa Beethe gave the report.

- a. Land & Water Conservation Fund Grant Award - \$216,000 for new pool bathhouse. The City received this grant to go towards ½ the cost of the bathhouse.
- b. Application for Civic & Community Center Financing Fund (CCCCF) - \$375,000 for new pool. The application deadline is Feb. 15<sup>th</sup>, and we will be submitting an application then.
- c. Advertising for Swimming Pool Manager, Asst. Manager, and Lifeguard positions. Starting this process a little earlier so that staff is on board to help clean up the pool before it is filled for the summer. Motion by Reed, second by Goracke to advertise for pool staff. Voting Aye: Goracke, Grof, Jansen, Kluck, Reed, Topp. Voting Nay: None. Motion Carried.

American Legion Ballfield Lease – Add salary for Jr. Team Coach of \$1,339 and review terms for 2018 season. Discussion of current terms of lease – with a second team there will be higher coaching and umpire costs for the season. The Council requested additional information on the gate and concession stand proceeds from last year, and would like to know the estimated umpire costs for 2018. A member also inquired about advertising signs in the outfield as a fundraiser – which would be up to the Legion members. Bring additional information to the next meeting for action.

Proclamation for March Problem Gambling Awareness Month – the Mayor may sign the proclamation without council action.

Resolution #2018-3 appointing Nebraska Public Power Pool representatives – The Council appointed Chuck Murphy as the alternative representative. Motion by Reed, second by Kluck to appoint Chuck Murphy as the alternate. Voting Aye: Goracke, Grof, Jansen, Kluck, Reed, Topp. Voting Nay: None. Motion Carried.

Resolution # 2018-4 to request federal funds from Nebraska Public Transportation Assistance Program. No changes from last year were made. Motion by Grof, second by Goracke to approve the request for federal funds. Voting Aye: Goracke, Grof, Jansen, Kluck, Reed, Topp. Voting Nay: None. Motion Carried.

Request from Kevin McKinney for street closure for July 14<sup>th</sup> music festival and \$2,000 donation from City towards band costs. Motion by Grof, second by Goracke to approve the request. Voting Aye: Goracke, Grof, Jansen, Kluck, Reed, Topp. Voting Nay: None. Motion Carried.

Recycling Center – Cardboard issues. Council members would like to gather additional information about the possibility of weekly pickups for recycling. Jesse will contact the school regarding splitting the additional cost with them. Will discuss further at the next meeting.

Smoking in/on City/Utility property – Discussed complaint received about smoking in city/utility buildings. Reviewed state law and our current personnel policy manual for guidance. Discussed designating an area for smoking outside of the buildings – members suggested a picnic table and smoking material pots might be acquired for this designated area. No action needed since law and policies are already in place – just need to enforce these. Staff will also look into smoking cessation programs available through our health insurance provider or other sources.

## Consent Agenda

Motion by Grof, second by Topp to approve the Consent Agenda as follows:

1. Approve minutes of the January 2, 2018 meeting.
2. Pay bills for City Funds

Voting Aye: Goracke, Grof, Jansen, Kluck, Reed, Topp. Voting Nay: None. Motion Carried.

Meeting adjourned at 8:46 P.M.

---

Lisa Beethe, City Clerk

---

William J. Montz, Sr., Mayor