

Minutes  
City Council  
November 7, 2016

The City Council of the City of Tecumseh, Nebraska, met in regular session in the Utilities Conference Room at the Utility Shop on the 7th day of November, 2016, at 7:00 p.m., in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of the same being annexed to the minutes of the meeting as Attachment #1, said attachment showing how the availability of an agenda of then known subjects was communicated and the time and specific place of the holding of this notice, the same having been transmitted to each Council Member simultaneously. The Mayor presided and the City Clerk recorded the proceedings.

**Routine Business**

The following Council Members were present: Larry Carmine, Renee Carter, Jesse Grof, Kim Jansen, Jim Philippi, and Jim Reed. Absent: None. Others present: Lisa Beethe, Bruce Dalluge, Doug Goracke, Ray Kappel, and Trevor Mills.

Meeting called to order at 7:00 P.M.

Mayor Montz read a statement of availability of current copy of Open Meeting Act.

Additions or Corrections to Agenda – None.

**Regular Agenda**

Johnson County Sheriff Report – Received report.

City Clerk Report – Ms. Beethe provided a summary of committee meeting actions in the council packets.

Workers Comp. Insurance Update – We were able to retain our policy with Bitco, so we will cancel the policy with Traveler's – we are saving about \$5,000 by staying with Bitco at this time. We will pursue adding a deductible to the policy at a later time.

Computer Network Administration services and new computer equipment – Ms. Beethe presented bids from Kidwell and Bizco Technologies. Motion by Reed, second by Carter to accept the bids from Kidwell - \$8,400/year for Network Administration and \$21,215 for computer equipment purchases. Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Voting Nay: None. Motion Carried.

Discuss Refunding of the City's outstanding 2011 General Obligation Water Bond and 2012 General Obligation Sewer Bond. Cody Wickham from D.A. Davidson presented refinancing proposals that could save the City some money over the remaining term of each bond. Cody will also prepare another proposal that would keep the payments about the same, but decrease the term. The City will consider the proposals and discuss it further at the next meeting.

Discuss a New 2016 Bond Issue for the 1<sup>st</sup> & Calhoun Paving Project – The paving project is very near completion, so we will need to bond the construction costs of the project shortly. Cody Wickham from D.A. Davidson presented a preliminary proposal for the costs of this bond. We will need to revise the proposal to a 15 year term, per prior discussions with MBA Poultry in regards to the Paving District payment terms. We just need to let Cody know when we have the final Certificate of Completion from the engineer to get the paperwork started for this bond. Also discussed the possibility of adding the Library debt to this bond if we choose. We just need to let Cody know what we want to do about this debt.

Street Department Report – Doug Goracke provided the report. The MBA Poultry Paving Project is near completion. They will be doing a project walk thru tomorrow to prepare the final punch list of items to finish. Discussed the possibility of doing additional paving just south of 1<sup>st</sup> & Clay Street. Olsson Associates recommends looking at this in another project, but not trying to add it to this project now since we are nearing completion. 1<sup>st</sup> Street paving is already complete. Doug also indicated that a new paving project is being looked at, with a possible cost-share with a business owner. Staff will review the situation closer and take a look at the budget capabilities for such a project this fiscal year. Armor coating has been completed for this year – excess rock is being cleaned up now. The Street Superintendent Appointment will remain tabled until the next meeting.

Parks Department Report – Larry Carmine provided the report. He indicated that the Parks & Rec. Board met and discussed future repairs needed in the park. Jim Philippi reported that the Pool Committee is working on developing a couple of pool layout designs with Olsson Associates. They will look at more developed layouts at their next meeting. The 501c3 organization has been filed and they are working on fundraising ideas/events.

Economic Development Report – Doug Goracke provided the report. The ED Committee has accepted a gifted property. They are working with a company that is interested in moving their corporate offices to Tecumseh. They have 4 new commercial rehab project applications to review for funding. They are trying to complete the Shawnee Ridge Detention Pond before winter sets in.

Utility Department Report – Doug Goracke gave the report. They installed new electrical service at the car wash, shutdown service to MBA for some internal maintenance, installed the new fault protectors on some electrical lines, conducted oil tests for Olsson Associates on some electrical transformers and substations, purchased and installed a new sampler, discussed retirement plan administration, approved GIS Mapping Services contract, and tabled discussion on pole relocation and voltage upgrades for the Johnson County Hospital addition project.

Retirement Plan Revisions – Ms. Beethe reported that the majority of staff is ready to proceed with Garnett Financial, but Mike Davison has been working to set up a meeting with Wells Fargo regarding retirement services they provide. The Board of Public Works recommends that staff hear out this proposal and then vote again to determine what direction the employees want to go, and then allow staff to proceed with paperwork accordingly. Motion by Grof, second by Philippi to move forward with the Wells Fargo presentation and then have employees vote on what they want to do. Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Voting Nay: None. Motion Carried.

Resolution to approve Plan-In-Hand Report for the Tecumseh Historic Square Preservation Project with the NE Dept. of Roads – Motion by Philippi, second by Reed to approve the resolution as presented. Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Voting Nay: None. Motion Carried.

NE Dept. of Roads Maintenance Agreement – Discussion. Motion by Carmine, second by Philippi to approve the agreement as presented. Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Voting Nay: None. Motion Carried.

Johnson County Hospital request to construct paved parking spaces on the North side of High Street near the corner with First Street – The hospital is interested in paving this area for additional parking spaces needed during construction of the addition. They would be paving over the City’s right of way. Doug Goracke has reviewed the request and suggests stipulating the need for a quarter-curb to help with water runoff issues. Motion by Carmine, second by Grof to approve the request with the quarter-curb stipulation. Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Voting Nay: None. Motion Carried.

### **Consent Agenda**

Motion by Reed, second by Jansen to approve the Consent Agenda as follows:

1. Approve minutes of October 3, 2016 meeting
2. Pay bills for City Funds
3. TCW Pay Request #3 - \$193,928.85 (1<sup>st</sup> & Calhoun Paving Project)
4. Grant #14-HO-3S057 – Housing Rehab Grant
  - a. Drawdown #18 - \$2,615.35 (SENDD Admin.)
  - b. Drawdown #19 - \$4,435.71 (SENDD Housing Mgt.)
5. Grant #11-DTR-104 – Downtown Revitalization Grant – Drawdown #9 - \$2,070.61 (SENDD Admin.)

Voting Aye: Carmine, Carter, Grof, Jansen, Philippi, Reed. Nays: None. Motion Carried.

Meeting adjourned at 8:01 P.M.

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Lisa Beethe, City Clerk

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William J. Montz, Sr., Mayor